## Important News – New Data Protection Regulations

On 25 May 2018 the new data protection regulation comes into force. The General Data Protection Regulation (GDPR) requires all clubs and Societies to inform members of the information they store on them, who holds it, and how it is managed. The GDPR sets out the lawful basis for processing personal data, stored by any means. We are required to publish a Privacy Statement

## Midlands Meccano Guild Privacy Statement

The Midlands Meccano Guild (MMG) collects and processes certain necessary personal data about its members for the legitimate interests of administrating the MMG for the benefit of the members by communicating with them, notifying them of meetings, publishing newsletters, records of meetings and similar documents and collecting subscriptions in accordance with the adopted Constitution.

The personal data processed will essentially be first name and surname, postal address and postcode, type of membership, date of joining, a record of meetings attended and models produced and subscription status. It will also include email address, telephone number; and mobile telephone number when this information is provided.

This data is controlled by the Secretary and distributed as required to serving Committee members and other relevant members via email or hard copy for such purposes as printing address labels and creating model reports. Any member who ceases to need such data or ceases to be a member will be required to erase any data held. This data will be used by the officers of the MMG to contact members and send newsletters and information about the activities of MMG both in hard copy and electronic means including websites. It will also be used to maintain a continuing record of MMG activity particularly relating to meetings, exhibitions and models.

No contact details, other than names, will be published or shared with any third party without the approval of the member concerned, but publications may be shared with other like-minded clubs and societies.

Officers of the MMG will be expected to give their consent so that their full contact details can be published in newsletters or other publications.

The data will be held by the MMG as long as it is actively functioning for the legitimate interests of maintaining a historical record such as was recently published to mark the 50<sup>th</sup> Anniversary unless you request its removal by application to the Secretary. Of course should you require the erasure of contact information it will be impractical for you to remain a member and your membership will have to be terminated.